




COURSE	1 Course title <b>Management of Organizations</b>	2 Cost <b>\$ 685</b>
	4 Dates of course <b>27 May - 7 June 1974</b>	5 Location of course (City, State) <b>Oak Ridge, Tennessee</b>
	3 Agency offering course <b>Civil Service Commission</b>	

NOMINEE	6 Name (First) (Initial) (Last) (Mr., Miss, Mrs.) 	7 Position title <b>Planning Officer</b>
	8 Home address 	9 Pay plan and grade <b>GS-15</b>
		10 Office telephone including Area Code <b>202 - 351-1100</b>
	11 Enter here special information required by the course announcement	

AGENCY	12 Billing address (including ZIP Code) <b>Registrar, Office of Training Central Intelligence Agency Washington, D.C. 20505</b>	13 Approving official (signature and title)  <b>Registrar, Office of Training</b>
		14 Date <b>15 April 1974</b>
		15 Telephone (including Area Code) <b>202 -351-2193</b>

16 Return address of nominating agency (including ZIP Code)

**Registrar, Office of Training  
Central Intelligence Agency  
Washington, D.C. 20505**

FOR USE BY AGENCY OFFERING TRAINING-DO NOT FILL IN THIS PART	
ACTION	17 Nominee is: <input type="checkbox"/> Selected as nominated <input type="checkbox"/> Selected for alternative dates (see Remarks) <input type="checkbox"/> Not selected (see Remarks)
	18 Remarks
19 First session of class meets	

#### INSTRUCTIONS TO NOMINATING AGENCY

1. Observe the Nominating Criteria and Special Instructions in Course Announcement or Bulletin before completing this form.
2. All requested information, Items 1 through 16, must be furnished. Use typewriter to complete form.
3. Submit the original and the first three copies (do not remove carbons) to the agency offering the training. See Course Announcement or Bulletin for correct address. The agency submitting the nomination may retain the additional two copies.
4. A copy of this form will be returned by the agency sponsoring the training, indicating the action taken on the nomination in the ACTION block.